

TERMS AND CONDITIONS

Applicant agrees to the following TERMS AND CONDITIONS in applying for this property:

- 1) I will fill out the application completely and write none or N/A where necessary, leaving no blank reply lines/boxes.
- 2) I understand that the property will be rented in “as-is” condition unless specified in writing by GreatWest Property Management.
- 3) I understand that an incomplete application will be processed as much as possible but will delay the completion of the application process.
- 4) I understand that it takes between 24 and 48 hours to process an application and that applications can only be processed Monday through Friday. This time may take longer if information verifications cannot be made in a timely manner.
- 5) I represent that all information and statements are true and correct. I authorize verification of all information on this application. I understand that if this application is approved based on any false or misleading information that my tenancy may be terminated immediately. If GreatWest Property Management is unable to verify any information on this application, the application may be rejected.
- 6) I understand that if my application is approved, to reserve the unit for occupancy the security deposit must be paid within 24 hours of approval of this application. **The security deposit and first month’s rent must be paid by cashier’s check or money orders.**
- 7) I understand that if I/we are approved for the rental and we pay a deposit but fail to consummate a rental agreement for the property as promised and fail to take possession, a daily fee will be charged to me/us equal to the daily prorated rent plus advertising, maintenance and management costs.
- 8) **If approved, security deposit money and first month’s rent will be accepted only in the form of a cashier’s check or money orders.**

GreatWest Property Management will attempt to leave messages at both work and home numbers. If there is no message machine or applicant does not return a call with acknowledgement of acceptance within 12 hours of notification, the application may be withdrawn from active consideration.

APPLY IN PERSON: Applications may be submitted in person to our office 3604 Fair Oaks Blvd. Suite 120 in Sacramento, CA 95684 between the hours of 9:00 am and 5:00 pm, Monday through Friday, excluding holidays. Applications may also be submitted directly to an authorized agent of GreatWest Property Management.

APPLY BY FAX: Applications may only be submitted by fax After the money is received in our office, cash or money order ONLY!!

FAX: 916-481-0816
MUST BRING IN CASH,MO,OR CC.

★★ For Office Use Only–Do Not Write Below

Application Verification	Person Contacted	Remarks
____ Present Landlord	_____	_____
____ Previous Landlord	_____	_____
____ Applicant’s Employment	_____	_____
____ Driver’s License/ID	_____	_____
____ Credit Bureau	_____	_____

Verification completed by: _____

